

# Name

## (微笑的照片)

*Address:* Ouya Road,Xi'an City,Shaanxi Province,China

*Telephone Number:*18829076900

*Best time of day to contact:* 8:00am-20:00pm

*E-mail:* 1067819954@qq.com

*Skype ID:*1067819954

*Date of Birth (MM/DD/YY):*02/13/2016

*Place of Birth:* Zhejiang Province,China

*Gender:* Female

*Country of Citizenship:* China

*Country of Residence:* China

*Date available to start training:*06/10/2016

*Video Resume:* (add link to video resume here)

### EDUCATION

***Institution Name:*** Eurasia University

*Location:* Shaanxi Province

*Institution start date:* 09/2013

*Graduation/Expected graduation date:* 06/2017

*Field of Study:* English

***Classes Taken at School/University Relevant to Desired Training:*** Basic English,Listening Class,Oral English,Writting English,The Society and culture of English-speaking countries,PE

### EXPERIENCE

***Company Name:***

*Position:*

*Location:*

*Duration:*

*Total Number of Months:*

*Tasks/Responsibilities:*

### SKILLS/QUALIFICATIONS

*Languages & Level:* English,fluently

*Computer Skills:*

### ACTIVITIES & INTERESTS

**My activities and interests include: doing some exercise, such as yoga, badminton, And I also like reading novels, watching movies and taking part in some club activities such as Latin dance.**

### **CHARACTERISTICS**

Patient, Energetic, Friendly,Enthusiastic

### **WHY DO YOU DECIDE TO JOIN SWT PROGRAM?**

Broaden my horizon  
Improving English levels in listening  
Make more international friends  
Feel the multi-culture

### **WHY DO YOU THINK THE EMPLOYER WILL AGREE TO HIRE YOU?**

I had some experience in teaching children and taking care of them  
I have good communication skills  
I am very patient and enthusiastic

**请做一个简单的自荐信**

### **Self-recommendation Letter**

To whom it may concern,

My name is Shao Yining, and you can call me Grace. It is great honor for me to write you this letter. I am a senior student, major in English in Eurasia University. There is no denying that I hope you will think me suitable to your requirement in your summer camp as I am proficient in management of Chinese culture and some certificates I gained concerning English, such as TEM4, CET6. In addition, I respectfully application for you to review the recommendation provided by my university, which contains more information about me. What's more, the purpose I want to apply for this project is to seek greater job opportunity in china in the future and make the profits to your project. Thanks for your reading and consideration. Best Wishes.

Yours sincerely  
Shao Yining